Vendor Setup Form

City of Renton Finance Department 1055 South Grady Way – 5th Floor Renton, WA 98057 www.rentonwa.gov



Instructions: Complete all sections of this form and return this form by fax (425) 430-6957, U.S. Mail or email. Failure to submit a W-9 can create a delay in our payments to you, and your payment(s) could be subject to the IRS required back up withholding

Vendor I	nformation	
Name		EIN
Ivaille		LIIV
Check Payable to if different than above		Accounts Receivable Contact
Address		Accounts Receivable Phone Number
City	State Zip	Please Provide a Current W-9 form https://www.irs.gov/pub/irs-pdf/fw9.pdf
Business	Information	
Please chec	ck all that apply:	City of Renton Business license is required by City of
□ Mir	Disadvantaged Business Enterprise Minority Business Enterprise Women Business Enterprise	Renton municipal code, Business regulation #5-5-3.
		Renton Business license #
Who is your contact person at the City of Renton?		State of Washington UBI #
City of Rent	ton Department you are working with?	Questions? Contact Business Licensing at https://rentonwa.gov/businesslicensing
Electroni	ic Funds Transfer	
Account #		Routing #
		eposits to the bank account described above. I/we understand that if this EFT vide 30 day advance written notice to the City of Renton at the above
Signature	Printed Nam	ne Date
Finance A	ccounts Payable Team	

Natalie Wissbrod, Accounting Asst. (425) 430-6919 nwissbrod@rentonwa.gov

Casaundra Sauls, Accounting Asst. (425) 430-6930 csauls@rentonwa.gov

Jen Hughes, Finance Manager (425) 430-6935 jhughes@rentonwa.gov